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Position Description:
Youth Support Worker

Position title	Youth Support Worker
Job type	Part-time (3 hours/week)
Hours of work	Various
Reports to	Senior Practitioner, Youth Initiatives
Location	The Northern Community Hub Other Cultura locations as required
Department	Settlement and Community Support
Direct reports	N/R
Budget	N/R
Award	Social, Community, Home Care and Disability Services Industry Award 2010, Level 3 – hourly rate commencing at \$37.35 per hour
PD date	January 2025

Cultura

Cultura emerged from the merger of Geelong Ethnic Communities Council (trading as Diversitat) and Multicultural Aged Care Services Geelong (MACS) who have been serving the Geelong community for more than 40 years with a focus on our multicultural communities.

Our Purpose: Provide innovative services to support, care for and celebrate culturally diverse individuals through their life journey

Our Vision: Empowering diverse individuals and communities to reach their full potential

Our Values: Inclusion Integrity Sustainability Kindness

As the new entity, Cultura operates across various sites delivering a range of services including residential aged care, home care and aged support services, settlement services, training and education, financial counselling and disability support. Cultura also operates social enterprises including the popular Pako Festa which is Victoria's largest free multi-arts and multicultural celebration.

Cultura's aim is to empower individuals and communities to reach their full potential and aspires to provide innovative and high-quality responses to the changing needs of its culturally diverse community. Cultura's operations are aligned with its organisational values, with our communities, clients, residents and consumers and with each other. These values are a key part of Cultura's identity and are what brings this important work together successfully.

Cultura employs 400 staff members, 250 volunteers and has an annual operating budget of \$42 million.

Position summary

The Youth Support Worker assists in the delivery of the Cultura Sports Academy and supports the Cultura volleyball team to participate in local sporting competitions. Participants include young people from 14-25 years old from diverse multicultural backgrounds who have recently settled in the Geelong area. This role will support young, female participation in sport.

Duties

- Assist program coordinators with administration procedures;
- Engage with young people in a group setting including weekly workshops, training sessions and school holiday activities;
- Transport young people to and from program;
- Provide supervision and support to young people during the program;
- Contribute to an effective team and safe working environment;
- Maintain communication and positive relationships with the young people;
- Take a professional approach to the role including maintaining professional boundaries;
- Work with the Youth Project Worker (Sports and Recreation) and the Senior Practitioner Youth Initiatives, and report any sensitive information disclosed by young people in regards to their safety and wellbeing;
- Attend professional development training;
- Other duties that are related to supporting youth initiatives.

Qualifications and experience

- Diploma in Youth Work, Community Services or similar is desirable and/or relevant experience demonstrating a rapport in working with young people;
- Victorian Drivers licence;
- Strong communication skills, both verbal and written;
- Ability to calmly manage difficult situations;
- Knowledge of local multicultural community and the barriers that they face;
- Experience and expertise in working with young people, specifically those from multicultural backgrounds;
- Strong administration skills;
- Experience in the planning and development of community programs and projects;
- Ability to speak a community language (Arabic, Dari, Farsi, Urdu, Turkish or Hazaragi);
- Basic understanding of volleyball.

Other Terms and Conditions of Employment:

- Staff will comply with Cultura OHS policies and procedures including the requirement to take reasonable care for their own health and safety and that of other people who may be affected by their conduct. Workplace incidents and injuries are to be reported to a nominated OHS representative and staff are encouraged to raise health and safety concerns in accordance with policies and procedures.
- Employment is subject to the satisfactory completion of a Police Record Check, NDIS Worker Screening Check, Victorian Employee Working with Children's Check, and Work Rights Check.

Cultura will pay for the costs associated with Police Record Check, NDIS Worker Screening Check, Victorian Employee Working with Children's Check and Medical Check.

- Staff are responsible and will be held accountable for their continuing compliance with our Mandatory Reporting – Child Protection policy. It is expected that staff will maintain contemporary knowledge of the policy and enact the policy at all times. Staff have a responsibility to raise any concerns they have about child safety to their direct manager or a senior manager immediately.

Child Safety

Cultura is committed to the safety and wellbeing of all children and young people. Cultura has zero tolerance for child abuse. Cultura is committed to providing a child safe environment where children and young people are safe and feel safe, and their voices are heard. Particular attention will be paid to the cultural safety of Aboriginal children and children from culturally and linguistically diverse backgrounds, children who identify as part of the LGBTI Community as well as the safety of children with a disability. Every person involved at Cultura has a responsibility to understand the important and specific role they play individually and collectively to ensure the wellbeing and safety of all children and young people.

Inclusion and Diversity

Cultura is committed to supporting Indigenous Australians, culturally diverse candidates and candidates with a disability gain employment and develop their careers with us. If you would like further information about this role, please feel free to contact us. We encourage you to apply.

Expected Behaviours

- acts in accordance with the Cultura code of conduct, and is committed to the Cultura vision, purpose and values;
- acts in accordance with health and safety policy and management system;
- actively promotes inclusion and diversity, and is not discriminatory against sex or sexual orientation, colour, race, ethnicity or national origins, age, religious or ethical beliefs, disabilities, political views, illness, marital status or family responsibilities;
- acts in a manner consistent with Cultura policies, including by valuing diversity, inclusion, equal opportunity, privacy and confidentiality;
- demonstrates teamwork and collaboration and positively contributes to group activities;
- acts with agility, leading to innovation and continuous improvement;
- successfully completes all mandatory training in a timely manner, to support the delivery of high quality, safe and effective service delivery;
- performs duties within scope of practice for the role, and according to the applicable credentials including qualifications, registrations and professional competencies;
- maintains current and valid credentials in accordance with relevant legislation and industry requirements.

Acceptance of offer

I understand the role, responsibilities and outcomes required to successfully meet the requirements of this position and I accept this Position Description.

Name	
Signature	
Date:	

Please return a signed copy of this Position Description to People and Culture, prior to commencing the role.

